

A young woman with blonde hair tied back, wearing blue safety glasses and a white lab coat, is smiling as she pours a blue liquid from a beaker into a test tube. She is in a laboratory setting with other test tubes visible in the background.

# Apprenticeships

Working as an Apprentice

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## Earn While You Learn...

An Apprenticeship gives you the opportunity to work whilst studying at college.

Depending on the level of your course and chosen industry an Apprenticeship can take between 1–4 years to complete.



## Entry Requirements

Apprenticeships are open to anyone over the age of 16. Whether you are just leaving school or looking for a change in career, an Apprenticeship will provide you with the skills and knowledge to pursue your chosen career.

Entry requirements vary depending on your chosen subject of study. Please contact our Apprenticeship team for more information.

### What Can I Study?

- Accounting
- Beauty
- Bricklaying
- Business Administration
- Carpentry
- Computing & IT
- Customer Service
- Early Years Educator
- Electrical Installation
- Engineering
- Hairdressing
- Health & Social Care
- Hospitality & Catering
- Laboratory & Science Technicians
- Leadership & Management
- Maintenance & Operations
- Motor Vehicle
- Painting & Decorating
- Plastering
- Plumbing
- Sport
- Supporting Teaching & Learning
- Wood Machining

Additional new courses for 2015/16 to be confirmed. Visit our website or contact us for more information.

## Recruitment & Vacancy Advertising Service

Depending on the areas of employment you chose, you will either complete all your training and studying in the workplace with your allocated mentor or supervisor. Alternatively you will be required to attend college one day per week on day release as required within your chosen study area.

Our campuses are conveniently located in Broadstairs, Discovery Park, Dover and Folkestone. Locations will vary depending on your chosen subject of study.



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## Contract and Apprenticeship Agreement

As an Apprentice you will have a Contract of Employment from your employer. This will outline the following:

- Working Hours (minimum 30 hours per week . You even get paid for the hours you spend on day release at college!)
- Salary (£3.30 per hour. This rate is for Apprentices aged 19 or over who are in their first year. All other Apprentices are entitled to the National Minimum Wage for their age).
- Health and Safety Guidance
- Holiday Entitlement
- Protection from Discrimination



## What Training and Qualification Will I Achieve?

During your Apprenticeship you will receive the following training and qualifications:

- A nationally recognised qualification e.g. an NVQ
- A technical certificate e.g. a BTEC
- Functional Skills Qualifications (Maths, English and ICT if required)
- Employment Rights and Responsibilities (ERR)
- Personal Learning and Thinking Skills (PLTS)

For more information about these qualifications please visit our website or contact our Apprenticeship team for an informal and friendly chat.

## How Do I Apply?

Find our current Apprenticeship vacancies at one of the following outlets:

- East Kent College Website
- National Apprenticeship Service Website ([www.apprenticeships.org.uk](http://www.apprenticeships.org.uk))
- Contacting the Employer Direct
- East Kent College Social Media



## Centre for Apprenticeships & Workplace Learning

Innovation House  
Discovery Park  
Sandwich  
Kent  
CT13 9FF

Tel: 01843 605009

Email: [apprenticeships@eastkent.ac.uk](mailto:apprenticeships@eastkent.ac.uk)

Web: [www.eastkent.ac.uk](http://www.eastkent.ac.uk)



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## Earn while you learn

Great Employers

Great Opportunities

Great Prospects



## Apprenticeships deliver